



Mission Statement

In Christ We Grow – As a learning community we live out our Mission Statement striving for excellence through caring, sharing and achieving.

Remote education provision: information for parents

Where a class, group or small number of students need to self-isolate, or there is a local lockdown requiring students to remain at home, The Department for Education expects schools to have the capacity to offer immediate remote education.

The expectations for remote learning are as follows:

- Set assignments so that students have meaningful and ambitious work each day in a number of different subjects across the curriculum.
- Teach a planned and well-sequenced curriculum so that knowledge and skills are built incrementally, with a good level of clarity about what is intended to be taught and practised in each subject.
- Provide frequent, clear explanations of new content, delivered by a teacher in the school or through high-quality curriculum resources and/or videos.
- Gauge how well students are progressing through the curriculum, using questions and other suitable tasks and set a clear expectation on how regularly teachers will check work.
- Enable teachers to adjust the pace or difficulty of what is being taught in response to questions or assessments, including, where necessary, revising material or simplifying explanations to ensure students' understanding.
- Plan a programme that is of equivalent length to the core teaching students would receive in school, ideally including daily contact with teachers.
- A minimum of **5 hours** of work set per day
- **Engagement** of students will be monitored daily and reported to parents **weekly**. Parents will be notified of those students who are not engaging

The remote curriculum: what is taught to students at home

A student's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of students being sent home?

Students will be provided with details on how to access English, Maths & Science work online for the first day/two days of being sent home. Where there is a technological barrier, students will be provided with a hard copy of those materials.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

The teachers will ensure that the learning planned and the corresponding resources will replicate, as much as possible, what the day would be like if a student was still in school.

Teachers will use their detailed schemes of work and curriculum plans to ensure the learning is carefully sequenced and builds on the student's previous knowledge.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

For Students in ALL year groups

If your child's year group bubble is isolating and your child's class teacher is fit and well to work or if there is full lockdown and the whole school has to close, the students at Our Lady's can expect the following provision from school.

What to expect?	Details	Where can it be found?
A timetable of the week	Teachers will schedule students' lessons in line with their regular school timetable	All students can access their timetable via the Calendar in MS Teams
Daily Lessons 4 x 75mins (5 hours)	Children are expected to access their 4 lessons for each day, for remote teaching and independent work. Teachers will be accessible via MS Teams. They will include a video/written explanation of the learning and learning task, slides, worksheets and links to other relevant websites. They will remain available via MS Teams to support students for the length of the lesson. Teachers will be using the MS Teams calendar feature to set lessons out in advance to help students and staff to keep organised.	MS Teams
Form Time	Form Tutors will be available during form time via MS Teams. They will offer pastoral support and communicate any necessary messages.	MS Teams
Feedback from the teacher	All students are expected to post the work they have completed via MS Teams Assignment Function. Teachers will provide written feedback individually or as a group.	MS Teams
Assembly	Assemblies will take place virtually via MS Teams on a set day each week. A message will be sent out in advance to confirm this. Assembly will focus on collective worship, rewards for engagement and the communication of important information.	MS Teams

Accessing remote education

How will my child access any online remote education you are providing?

From Year 7 right through to Year 11 we use MS Teams, which is a platform for student engagement used worldwide. This can be used on any device through the MS Teams app or online. By using their unique Office 365 username and password, your child has access to a range of apps that will help them with their school work. These apps include PowerPoint, Word and Excel.

One of the most important features of the MS Teams application is its ability to engage student learning by leveraging their digital technology skills. MS Teams is very easy to learn to use, including for those without a strong technological background.

OLQP also makes use of several online applications such as The Oak National Academy's website, Educake and MathsWatch, which will be valuable for the students to access whilst at home. Teachers will guide students' use of these platforms. You will be provided with your child's login details in the event of them isolating. If you need any support with accessing any of the online platforms please do not hesitate to contact Mrs Fletcher – l.fletcher@olqp.lancs.sch.uk

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some students may not have suitable online access at home. We take the following approaches to support those students to access remote education:

After conducting numerous surveys, we are aware of those students who will require support in accessing a device or the internet. We will continue to work with our families to enable them to access these where we can, or find alternative provision, so that the curriculum can be accessed.

If circumstances change after completing the survey, please contact Mrs Fletcher – l.fletcher@olqp.lancs.sch.uk who will work with you to ensure resources are made available.

How will my child be taught remotely?

We use a combination of the following approaches to teach students remotely:

Below is an example of the type of remote learning experience a child in OLQP can expect.

As you can see from the video, online lessons consist of a combination of:

- Teacher input (live, pre-recorded or external provider video resources)
- Independent tasks set via MS Teams assignments
- Feedback consisting of either individual or group comments using the feedback option within MS Teams assignments

Click on the icon below to view the video:



Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

We strongly encourage that students structure their day in as much the same way that they would do when in school – lessons should be virtually attended on MS Teams during normal lesson times as much as possible and work submitted that day. This routine will support students in keeping up with their learning and this structure should support parents & carers as their teachers are available for support at this time.

We expect students to be submitting work each day so that staff can review and use this to inform their planning for the remainder of the week.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Our teachers will be monitoring submission of work each lesson. However because we know that some students need to complete work outside of the normal school day, we will record whether students have engaged with work in each subject each week. This information will then be used by form tutors and learning managers in our weekly pastoral calls to parents, to identify any barriers and provide support where appropriate.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on student work is as follows:

Departments use a range of different assessment tools, from self marking quizzes and online platforms to providing weekly feedback on work, that will enable students to make progress. Students will receive feedback, either individually or as part of a group, at least weekly, via MS Teams assignments function.

Additional support for students with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some students, for example, some students with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those students in the following ways:

Our SEND students receive a range of personalised provision. This consists of:

- Sending paper packs home for children who prefer to work in that way.
- Offering live lessons to support with completion of work packs.
- Calling parents to encourage them to use the paper packs but to ensure that we get them back for student progress and engagement support.
- Offering face to face sessions in order for us to support them how to access online lessons. This is for the students and their parents/carers.
- Offering/encouraging them to take up their place in school – particularly, if they have an EHC Plan. This is done on a weekly basis and addresses issues or concerns as they arise.

Remote education for self-isolating students

Where individual students need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching students both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

For Students in Year 7, Year 8 & Year 9

If your child is isolating whilst the rest of their year group bubble are in school, the students at Our Lady's School can expect the following provision from school.

What to expect?	Details	Where can it be found?
A copy of their timetable for the week	A breakdown of which subjects will be taught on which days	Available on MS Teams
Daily Lessons 4 x 75mins (5 hours)	Children are expected to access their 4 lessons for each day, for remote teaching and independent work. Teachers will not be teaching 'live' at this time. Uploaded slides, worksheets and links to other relevant websites. These will be the same or as close as possible to the ones used in the classroom.	MS Teams
Feedback from the teacher	All students are expected to email the work they have completed back to their subject teachers who either provide written feedback on the document or verbal feedback on return to school.	MS Teams

For Students in Year 10 & Year 11

If your child is isolating whilst the rest of their year group bubble are in school, the students at Our Lady's School can expect the following provision from school.

What to expect?	Details	Where it can be found?
A copy of their timetable for the week	A breakdown of which subjects will be taught on which days	Available on MS Teams
Daily Lessons 4 x 75mins (5 hours)	Children are expected to access their 4 lessons for each day, for remote teaching and independent work. Teachers will be accessible via MS Teams. Teachers will not be teaching 'live' at this time but will respond to questions via MS Teams chat facility as soon as possible. They will include a video/written explanation of the learning and learning task, slides, worksheets and links to other relevant websites.	Available via MS Teams Chat facility
Feedback from the teacher	All students are expected to post the work they have completed via MS Teams where the teachers will provide written feedback on an individually or as a group.	MS Teams